

ROLE PROFILE

ROLE TITLE:	Frogmore Meadow Volunteer Reserve Warden
RESPONSIBLE TO:	Herts & Middlesex Wildlife Trust Reserves Officer or the Reserves Manager in their absence.
RESPONSIBLE FOR:	To be a face for the Trust on Frogmore Meadow nature reserve, reporting any problems to the Reserves Officer (RO) and assisting with practical tasks and habitat management on the site.
WORK AREA:	Frogmore Meadow Nature Reserve, Chenies, Hertfordshire

ANTICIPATED TIME CONTRIBUTION:

- To visit the site as frequently as is convenient and a minimum of twice a month on a weekday. Also to supervise weekday work parties where required.
- This post requires a minimum commitment of two years.
- Training courses could require weekday/weekend attendance.

Responsibilities

- Regularly visit the reserve with RO and report any problems or repairs needed to the Trust.
- Show a wardening presence on the site and represent the Trust to visitors.
- Ensure site is kept presentable.
- Act as day to day liaison with the local community and reserve users such as anglers, horse riders etc. Reporting any issues/problems to the Trust.
- Help publicise events to the local community and users of the reserve. Advise on revisions of the management plan for the site.
- Attend Trust volunteer events and training events for volunteer wardens, as appropriate.
- Be willing to attend brushcutter and first aid training.
- Be available for twice yearly meeting with RO (to include risk assessment, health and safety review, and appraisal).
- Support the planning and running of events on the reserve.
- Undertake practical tasks on the reserve as set out in the annual work plans and in the long term site management plan (both supplied by the Trust), including the running of regular work parties for volunteers.
- Assist in the recruitment of volunteers to undertake work on the reserve in liaison with the Trust.
- Record species of conservation importance on the site, as set out in the management plan.

Existing skills or experience needed

- Any experience of practical conservation work would be desirable, as would any experience of dealing with members of the public.

- Please note you need a reasonable level of fitness to be able to carry out this, at times, physical role.