

## NOTICE OF ANNUAL GENERAL MEETING

Company Number: 00816710

Charity No: 239863

VAT No: 366 9276 06



### HERTFORDSHIRE & MIDDLESEX WILDLIFE TRUST LIMITED (the "Charity")

Notice is hereby given that the Fifty-seventh Annual General Meeting of the Charity will be held at 10.00am on 18<sup>th</sup> September 2021 at All Nations Christian College, Easneye, Ware SG12 8LX, for the purpose of considering the following business.

1. Apologies for absence
2. Minutes of the 56<sup>th</sup> Annual General Meeting of the Charity held on 19<sup>th</sup> September 2020 \*
3. To consider any matters arising from the Minutes
4. To receive the Annual Review for year ended March 2021 \*
5. To receive and accept the Audited Accounts for the year ended 31<sup>st</sup> March 2021 \*
6. To consider and vote on a resolution to amend the Articles of Association of the Charity (Note A)\*
7. To elect Members of Council (i.e. Companies House directors for the Charity) (see Note B)
8. To elect Company Officers (see Note C)
9. To confirm the appointment of Mercer and Hole as auditors and to authorise Council to agree their remuneration.
10. To conduct any other business (see Note D)

By Order of the Council of the Charity  
(comprising its board of directors)  
25 August 2021

*\* Digital copies are available online. Paper copies are available on request.*

Note A: **Amendment to articles of association**

You will be asked to consider and vote on the resolution below, which will be proposed as a special resolution. The Articles of Association have been amended to allow for Annual General Meetings to be held online.

**Special resolution**

That the draft Articles of Association produced to the meeting and, for the purposes of identification, initialled by the Chairperson, be adopted as the Articles of Association of the Charity in substitution for, and to the exclusion of, the Charity's existing Articles of Association.

Note B: **Election of Members of Council**

The following Members of Council are retiring:

- Amy Jankiewicz
- Paul Knutson

The following Members of Council are standing for re-election

- Olivia Bertham

The following Members of Council are retiring by rotation and standing for re-election in accordance with the Articles of Association:

- Jackie Hunter

The following are standing for election as Members of Council

- Laura Horton
- Lisa Clavering
- Louise Turner

**Note C: Election of Company Officers**

Mike Master, Dr Veronica Edmonds-Brown and Clive Hinds are seeking to be re-elected as Chairman, Vice Chairman and Treasurer respectively. Sir Simon Bowes-Lyon and Robert Wilson are seeking to be re-elected as President and Vice-President respectively.

**Note D: Any other business**

The Chairman of the meeting is not obliged to accept any items of business which fall outside the scope of the notice. However, as a matter of convenience and courtesy, questions may be accepted at the Chairman's discretion, but will be more effectively dealt with if notice on the subject matter in each case has been notified beforehand in writing to the Chief Executive at the Registered Office of the Charity by Friday 3<sup>rd</sup> September 2021.

**HONORARY PRESIDENT**

Sir Simon Bowes Lyon KCVO

**HONORARY VICE PRESIDENT**

Robert Wilson

**MEMBERS OF THE COUNCIL**

The following served as Members of the Council during the year 2020-21 and/or up to the date of this notice. All Members of the Council are directors of the Charity and charitable trustees pursuant to charity law.

**Chairman:** Michael Master  
**Vice-Chairman:** Dr Veronica Edmonds-Brown  
**Treasurer:** Clive Hinds

**Other Trustees:** Olivia Bertham  
Keith Cotton  
Jackie Hunter  
Amy Jankiewicz  
Paul Knutson  
Sarah Kohl  
Kathryn Mackenzie  
Peter Tallantire

**Registered Office:**

Grebe House  
St Michael's Street  
St Albans  
Hertfordshire  
AL3 4SN